

Booking breakfast and after school club using Arbor Parent Portal:

1. From the main Parent Portal page, scroll down to the **Activities** section and click on the field with the child's name and **Clubs** in.

The screenshot shows the Arbor Parent Portal interface for a student named Zoe Holmes. The page is divided into several sections:

- Header:** Sunnyville Secondary School logo and name, user name Martin Holmes, and a 'Sign out' link.
- Navigation:** 'My Items' dropdown menu.
- Quick Actions:** A section with a 'Quick Actions' dropdown menu.
- Student Profile:** Zoe Holmes' profile picture, name, gender (♀), and form (8JG). A 'View Student Profile' button is present.
- Guardians of Zoe Holmes:** A list of guardians: Martin Holmes and Sonia Holmes.
- Notices:** A list of notices regarding transportation, religion, hearing tests, vision tests, and consent for contact, marketing, and tests.
- Previous lesson / Next event:** Details for the previous lesson (08:00 - 08:10, Mon, 20 Aug 2018, Year 8: Form 8JG) and the next event (11:30 - 12:00, Mon, 20 Aug 2018, Second Breakfast: Sitting - KS3).
- Statistics:** Attendance (2017/2018) at 84.2% (Year) and 60.9% (Last 4 weeks). Other statistics include Behaviour Points, House Points, Star, Worker of the week, and Golden Tie, all showing 0 points for this term.
- Guardian Consultations:** No guardian consultations for Zoe Holmes.
- Overdue Assignments:** A quiz with no due date.
- Accounts:** Zoe Holmes: Meals.
- Activities:** A section with two items: 'Zoe Holmes: Clubs' (highlighted with a green arrow) and 'Zoe Holmes: Trips'.

2. The **All Clubs** page will list any clubs the child is currently a member of and any clubs that are currently open for them to join. Click on the appropriate club from the **Clubs open to (Child's Name)** list to open up that club's information page.

Chloe's Clubs	
Nataliia Paid Club (2018/2019)	Membership Period: Term Dates: 25 Nov 2018 - 31 Dec 2018 Membership Fee: £93.60
Nataliia Paid Club (2018/2019)	Membership Period: Day Dates: 26 Nov 2018 28 Nov 2018 Membership Fee: £21.00
Paid Club 111 (2018/2019)	Membership Period: Calendar Week Dates: 26 Oct 2018 - 28 Oct 2018 29 Oct 2018 - 04 Nov 2018 05 Nov 2018 - 11 Nov 2018 19 Nov 2018 - 25 Nov 2018 26 Nov 2018 - 02 Dec 2018 03 Dec 2018 - 09 Dec 2018 10 Dec 2018 - 16 Dec 2018 17 Dec 2018 - 23 Dec 2018 Membership Fee: £96.00
Clubs open to Chloe	
Nataliia Paid Club (2018/2019)	Timetable: Mondays: 09:00 - 10:00 (05 Nov 2018 - 31 Aug 2019) Wednesdays: 09:00 - 10:00 (05 Nov 2018 - 31 Aug 2019) Fridays: 09:00 - 10:00 (05 Nov 2018 - 31 Aug 2019) Membership Options: Day membership: £10.50 (Per Day) Term: £93.60 (Per Term)

3. The club information page will display membership and timetable information. Any existing membership of the club for the pupil will be displayed.

To sign your child up for the club simply click on **Register For This Club** in the top right-hand corner of the page.

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Nataliia Paid Club (2018/2019)

Attachments

Club Details

Membership Options	Day membership: £10.50 (Per Day) Term: £93.60 (Per Term)
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Chloe Adams's Memberships

Day	Dates: 26 Nov 2018 28 Nov 2018 Membership Fee: £0.00 Status: Paid
Term	Dates: 25 Nov 2018 - 31 Dec 2018 Membership Fee: £0.00 Status: Paid

Club Timetable

Weekly Sessions	
Every Monday: 09:00 - 10:00	<i>Scheduled</i>
Between: 05 Nov 2018 - 31 Aug 2019	

Register For This Club

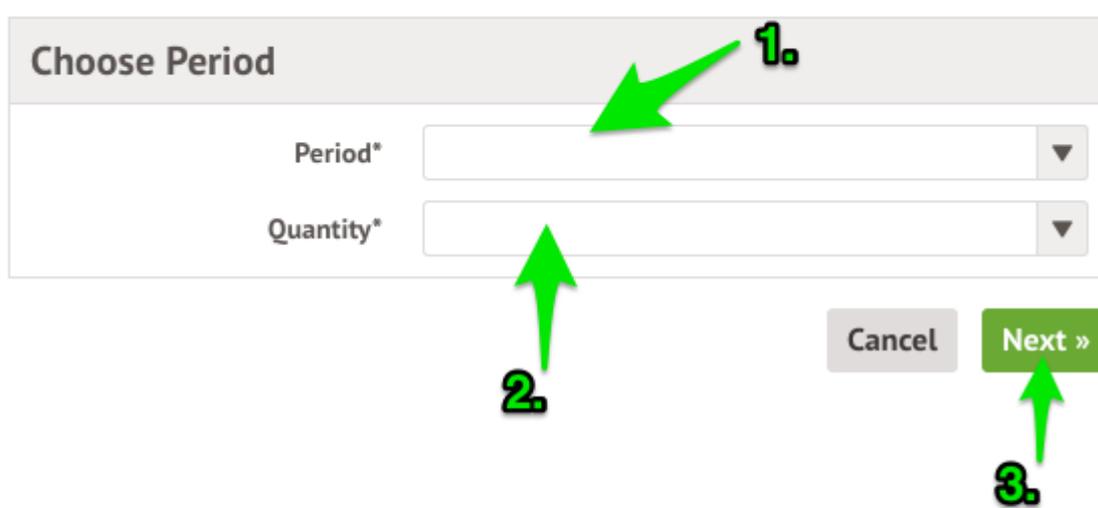
4. From the slide over menu that will appear, choose the membership period that you like to sign the child up for - this may be a set date range, a term or the whole academic year. Next, choose the number of memberships - for example, if a termly membership has been chosen, you may want to purchase only one or two memberships.

Register Zoe Holmes for Football Club (2018/2019)

Choose Period

Period*

Quantity*



5. From the next slide over menu, confirm the academic year/terms/date ranges to sign the pupil up for, then click on **Confirm Registration**.

Register Zoe Holmes for Football Club (2018/2019)

Club Overview	
Description	After school hour long football coaching sessions.
Price per Term	Free

Choose Terms	
Term*	<input type="text"/>  1. 
Term*	<input type="text"/> 
Term*	<input type="text"/> 


2.